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     THE ELECTRIC PENCIL OPERATING INSTRUCTIONS
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Text entry mode commands and their  functions
Command type     Command      Function
------------------------------------------------------------
              Back space     cursor goes left.
              Right arrow    cursor goes right.
              Up arrow       cursor goes up.
              Down arrow     cusror goes down.
    CLEAR  &    Q            cursor goes home.
    CLEAR  &    N            cursor at file end.
    CLEAR  &    B            cursor at beginning.
    CLEAR  &    E            scroll up (forward).
    CLEAR  &    X            scroll down (backward).
    CLEAR  &    SHIFT        cursor at beginning of line.
    SHIFT  & Right arrow     tab 8 spaces.
------------------------------------------------------------
EDITING   CLEAR  D           Delete Character.
        CLEAR  F or I        Insert Character.
        CLEAR  Y             Delete line.
        CLEAR  G             Insert line.
        CLEAR  T             Erase  to end of line.
        CLEAR  U             Delete block.
        CLEAR  H             Insert block.
        SHIFT up arrow       BLOCK marker.
        SHIFT left arrow     backspace and erase.
------------------------------------------------------------
Utilitys   CLEAR  V          String search.
        CLEAR  C             Continue search.
        CLEAR  R             Repeat function .
******    CLEAR  K           System Menu. *******.
        CLEAR  P             Print  menu.
------------------------------------------------------------
        BREAK               Abort and exit current mode.
        CLEAR               Control Key
        SHIFT 0             upper/ lower case toggle.
        SHIFT BREAK         Upper /lower case lock.
        SHIFT  ENTER    Dict-a-matic  on/off.(turn off cass).
------------------------------------------------------------
        SHIFT  Down arrow  form feed in printing.
        ENTER  Terminates the record or paragraph.
        CLEAR 0 Underline character. EG ____.
        CLEAR SPACE BAR  Hard space character.
        CLEAR right arrow concatenate character.
------------------------------------------------------------
Special search & replace characters.
        SHIFT left arrow   ENTER Character.
        SHIFT down arrow   Form feed character.
        CLEAR left arrow   "wildcard character.
        CLEAR left arrow   "null character."
------------------------------------------------------------
Dictionary  CLEAR 1
All other commands are in the system menus except repeat printing. To print a
document 1-255 time enter the number instead of enter.
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Other commands not documented.
From the system menu (CLEAR K) .
    PVON saves printer values.
    PVOFF does not save them.
    Cursor must always be at the beginning of a file before saving. as pencil
only saves from the cursor position.
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